

Yellowknife Ski Club Board of Directors Meeting

Monday, October 10, 2006
Scotia Centre Lower Floor Board Room

Final Minutes

Present

Karen Johnson – President / Chair
Kevin McLeod – Vice President
Kristal McKinley – Treasurer
Karin Clark – Programs & Athletic Development
Darin Benoit - YKSC / Elks' Youth Centre
Jennie Rausch – Volunteers

Regrets

Bob Reid – Trails
Suzanne Carriere – Secretary
Kevin Todd – Fundraising

1. Routine business
 - a. Approval of Agenda

Motion: *That the agenda be approved .*

Kevin M /Karin Approved

- b. Approval of Minutes- not available
- **Suzanne to collect and present minutes of previous board meetings so that they can be approved.**

Standing Action Item: *Approve minutes from June, September and October*

- c. Correspondence
 - i. Kidsport package
 - ii. Applications for Team Manager for CWG 2007, Olympics 2010 Race Official
 - iii. Message to Ski Club members with responses from Candidates for City of YK election to YKSC's 2 questions
2. Old Business
 - a. Volunteer Gear and YKSC Gear
 - i. Ordering red vests for volunteers and black for selling to members.

- ii. Will have sizes (XS – 4X) at the snow Show so people can try the vests on. Jennie will take orders for vests @ \$45 each (our cost is \$30)
 - b. AWG Planning Update (skiing and biathlon)
 - i. Budget, Workplan and draft schedule due on Oct. 12
 - ii. Met Sept. 29 for first committee meeting
 - iii. Will present a budget sheet for the rental of the ski club facility, including the building, snow machines and groomers and the groomers' time so that the 'real' cost is in the open.
 - c. Prep for the AGM 16 October 2006
 - i. Finalized the agenda
 - ii. **Karin C will take care of goodies, drinks and a poster**
 - 3. Directors Reports
 - a. Treasurer
 - i. **Discussed the need for Directors' Insurance. Kristal will research options and report back to the board.**
 - ii. Gave out new envelopes on which to record deposits
 - iii. Expense claim sheet will be revamped.
 - b. Secretary/Registrar
 - i. Kristal took registration forms that were collected Sept.9 at the Multiplex Sport trade show.
 - c. YKSC & Elks' Youth Centre
 - i. Darin handed out Building Business Plan – Board to review and provide feedback by Oct. 20 so it can be approved at the next Board meeting.
 - ii. Bob Stephen has done the majority of the budget and planning
- Motion: To give Ray Bethke the authority to replace the decking overlooking the stadium up to a value of \$5000.**
- Kristal/Karin C Approved*
- d. Trails and Facilities
 - i. \$20,000 will be used to blast an move rock and clear trails. Nothing has been done yet.
 - ii. Brushing is progressing well.
 - e. Fundraising
 - i. Need to follow up with BHP Billiton for donation
 - ii. New idea – Fundraising/ Building celebration dinner to raise money. Could be \$100/ticket
 - iii. NorthwesTel follow up needed to secure loppet funding.
 - f. Programs and Athletic Development
 - i. Coordinators met in early October. Discussed coach evaluation, scheduling and budgets/finances
 - ii. Need for a Criminal Records Check Screening policy – Karin will bring a draft policy to the November meeting.

- iii. Idea – There is a need for a Power Point promo presentation that could be used at community groups in town and schools.
 - g. Events
 - i. Need a plan in case this position is not filled. Who will cover the responsibilities?
 - h. Volunteers – nothing more
 - i. Communications
 - i. Need a plan in case this position is not filled. Who will cover the responsibilities?
 - ii. Karen trying to sort out web site contract with NWT 2000
 - j. Vice President N/A
- 4. New Business
 - a. Building finances
 - i. **Kristal will meet with Maude to settle the Joint books for the ski club building and report back next meeting.**
 - b. Memberships
 - i. NWT Recreation and Parks Association is paid up - \$57/year
 - ii. Northern Frontier and Visitors Association membership costs about \$160. Benefits are ski club building can be promoted for meetings and YKSC brochures can be on display and the staff will promote YKSC.

Motion: That YKSC join the Northern Frontier Visitors Centre.

Kristal/Karin C Approved

- c. On-line Registration
 - i. Zone 4 is a program specific for skiing
 - ii. Active.com is in the states and has done the minor hockey registration (62% on line)
 - iii. Cold Mountain Computing in YK can do on-line registration
 - iv. **needs to be a secure sight and have the ability to offer event registration also.
 - v. **Kristal will research options to present at the AGM under 'Open Discussion'**
- d. Approval of Financial Statements 2005-06
 - i. Financial statements - feedback due by Thursday a.m.
- e. Budget 2006-07
 - i. Collected some changes and there are a few more details needed, like interest payments

Motion: To approve an additional \$5000 for trails improvements or to buy grooming equipment, providing that the money is spent before the end of 2006.

Darin/Kristal Approved

- ii. **Karen to do final budget changes and e-mail budget out again for e-mail approval.**
 - f. Application for Core Funding

- i. Probably overdue with the reporting.
- ii. Karen will review the Core Funding reporting and application requirements. Karen will get Kevin to write a report on how the money was used.
- g. Snow Show – Nov. 4 – Natalia Koldeway, Coordinator 765-0460
 - i. CJCD approached YKSC to see if we were interested in running a remote from the ski club on snow show. Cost is \$1250, including some additional ads.

Motion: If Overlander Sports will cost-share a CJCD remote for \$400, YKSC will engage CJCD to do a remote at the Snow Show

Kristal /Darin Approved

- h. Canada Winter Games 2007 torch event – Feb. 10, 2007
 - i. Janice Laycock attended a meeting to brainstorm ideas for a CWG Torch event in YK. She will attend the next meeting at the end of October. See attached e-mail.
 - i. Priority of effort for next 90 days
 - i. Recruit volunteers
 - ii. Have a great Snow Show and get programs under way.
 - j. Next Meeting – November 6, 2006 at 7:30 p.m. in Scotia Centre Lower Floor board room
5. Adjournment