

## **Meeting Minutes**

### **Yellowknife Ski Club (YKSC) Board of Directors Meeting**

Tuesday, August 11, 2015  
Yellowknife Ski Club Chalet 7:00 pm

**Present:** John Stephenson (President – JS); Mark Cliffe-Phillips (Registrar – MCP); Greg Littlefair (Facilities – GL); Chris Joseph (Trails – CJ); Richard McIntosh (Communications – RM); Damian Panayi (Programs – DP); Toby Kruger (Secretary – TK)

**Regrets:** Kevin Hodgins (Treasurer – KH); Tania Hercun (Grants & Fundraising – TH)

#### **1. Call to Order and Opening Remarks by the Chair**

The President called the meeting to order at 7:15pm.

No conflicts declared.

#### **2. Consent Agenda**

##### **2.1 Approval of Agenda**

Moved: CJ -- Seconded: MCP -- Approved

##### **2.2 Approval of Minutes from June meeting**

TK explained that due to extenuating circumstances, there are no minutes from the June meeting yet. This item will be moved to the consent agenda for the next meeting.

Board members were reminded that the consent agenda is for uncontroversial items requiring little discussion but that should be memorialized in the minutes.

#### **3. Discussion and Decision Items**

##### **3.1 Agenda setting procedure**

TK raised the issue of whether the current procedure of filling out a form for agenda items to be added is working for everyone. TK suggested that it might be easier to embed the agenda items form into the email to the Board announcing the meeting. CJ agreed and no objections were received – TK will trial this procedure going forward.

##### **3.2 NWT Ski Division Strategic Plan**

JS explained the NWT Ski Division strategic planning process that is currently going on. CJ will be Ski Club's representative in this process and will report back to the Board generally and on decisions affecting the Ski Club in particular. There will be

opportunities for participation in this process, including questionnaires, interviews, and a workshop on a date to be set.

### **3.3 Canada 150 Funding Application**

Board members inquired as to whether this funding opportunity is still available, or whether the program has expired. RM to find out whether funding still available and to assist TH in making an application if it is. JS and GL reminded us that they have template material available providing Ski Club background, etc.

**Action Item: RM to find out whether funding still available, TH and RM to prepare application if so.**

### **3.4 Schedule of events 2015/2016**

The 2015/2016 Schedule of Events, appended to these minutes, was tabled for adoption. It was noted that the Schedule of Events is subject to change and that additional events may be added. MCP, DP or JS to provide the Schedule of Events to NWT Ski Division.

**Resolution: That the 2015/2016 Schedule of Events be adopted.**

Moved: CJ – Seconded: DP – Approved

### **3.5 Website update with new Board**

**Action Items: RJ to update website with new Board members and budget. TK to post draft AGM minutes once available.**

## **4. Roundtable Updates**

**Facilities** (GL) reported that the new shed building is coming along and that it will move towards completion as winter approaches. GL will report back with numbers at upcoming Board meetings. GL reported the building is getting a lot of use for weddings. GL has booked the building for all scheduled events and for Board meetings.

**Programs** (DP) – nothing to report.

**Registrar** (MCP) reported that membership registration will be up shortly. The early bird rate will be in effect until snow show on November 7.

**Action Item: Rich to include this fact in newsletter.**

**Trails** (CJ) reported that fall trail cleanup will commence in a couple of weeks. Nick Shopian, past trails Board member, has graciously volunteered to spearhead this effort. CJ also reported evidence of fires, partying on trails. All are reminded to report evidence of such activities and to dismantle party sites to discourage repeat visitors.

**Communications** (RM) reported that he hopes to have a trails brochure map ready in time for the snow show.

**Secretary** (TK) – nothing to report.

**President** (JC) reminded us that we still have vacancies on the Board: Events, Volunteers and VP. RM to advertise this in newsletter.

JS mentioned that the snow show will be the next event on November 7 and that we need to start organizing this. This will be an agenda item for the next meeting.

JS also reported on his continued involvement as a school board rep for the Canada Winter Games 2023 Committee. All levels of government except City are apparently on board – the municipal council is set to make a decision after the municipal election.

## **5. Schedule Next Meetings**

The next meeting was set for Tuesday September 1 at 7pm. Toby will be out of town but will attempt to join by speakerphone .

## **6. Adjourn**

The meeting was adjourned.

## Appendix 1 – 2015/2016 Schedule of Events

**Note: All dates subject to change; additional events may be added**

Date	Event	Notes
November 7, Saturday	Snow Show	Chalet required
November 19, Thursday	Wax and Wine Soiree	Chalet required
November 21, Saturday	Tour de Yellowknife event	
November 21, Saturday	Sports Day in Canada	
December 5 and 6, Saturday and Sunday	Trail Grooming Clinic	
December 12, Saturday	Tour de Yellowknife event	
January 17, Sunday	World Snow Day	Date confirmed. Chalet required
January 21, Thursday	Tour de Yellowknife event	
February 11, Thursday	Tour de Yellowknife event	
February 14, Sunday	NWT Ski Day	Date not confirmed. Chalet required
February 27, Saturday	Tour de Yellowknife event	
March 5 and 6, Saturday and Sunday	The Yellowknife Ski Races	Chalet required
March 26, Saturday	Frostbite 50	Chalet required
April 3, Sunday	NorthwesTel Ski Loppet	
April 9 and 10, Saturday and Sunday	Biathlon Polar Cup	Chalet required
April 24, Sunday	Ski Duathlon & Volunteer Appreciation Lunch	Chalet required