

MINUTES

Yellowknife Ski Club Annual General Meeting

Held: Tuesday, June 18th, 2013
Yellowknife Ski Club Chalet

- Board: Tim Mercer (President); John Stephenson (Vice President); Kevin Hodgins (Past President); Matt Young (Secretary); David Brock (Treasurer); Dana Britton (Director of Grants & Fundraising); Steve Schwarz (Registrar); Greg Littlefair (Director of Facilities); and, Lara Mountain (Director of Programs).
- Members: Suzanne Carrière; Bruce Look; Bob Reid; Rob Tumchewics; Mark Cliffe-Phillips; Stephen Dunbar; Amanda Johnson; Maureen Loon; Anna Tumchewics; Tasha Stephenson; Malcolm Robb; Brian Catlon; Richard McIntosh; Mike Argue; Brian Latham; and, Bruce Look.
- Guest: Jackie Towler

1. Call to Order and Opening Remarks by the Chair

The President confirmed quorum and called the meeting to order at 8:10 pm.

2. Confirmation of Notice

The Secretary confirmed that notice of the Annual General Meeting had been given to members through newspaper advertisement and the Club email distribution list.

3. Member and Director Introductions

Each member was introduced, and each Director provided a brief report on activities and results within their area of responsibility over the past year, as set out in greater detail in the tabled Annual Report.

4. Approval of Agenda (with addition of Financial Statement and Budget reports)

Moved: Dana Britton Seconded: Lara Mountain CARRIED

5. Approval of Minutes from Special General Meeting – April 2nd, 2013

Moved: Steve Schwarz Seconded: Dana Britton CARRIED

6. Strategic Plan Implementation Update

The President provided a brief overview of progress made on the Club's 2013-2018 Strategic Plan. He noted that the Board has been focussed on Policy over the past two years, in order to move away from focussing on one-off small decisions. He expressed the hope that the new policies would take root, and that would allow future Board meetings to be more efficient. The President thanked all Club volunteers, including the outgoing Directors. He noted that the Club had received outstanding feedback through a recent membership survey, including that trail lights are a priority. The President noted that the Club now has a plan to replace the trail lights, supported by Northlands Utilities Ltd., starting in the upcoming summer. In response to a member question, the President noted that the Board's adopted budget will support the Biathlon Program to move its operations into the main Chalet building in the upcoming season, instead of paying for utilities in the existing inefficient biathlon shed.

7. Presentation of the 2012-2013 Financial Statements

The Treasurer presented the 2012-2013 Financial Statements to the membership, highlighting that it was a 'banner year' for fundraising, that a Chalet Reserve Fund has been established, that a Financial Management Policy was adopted, that Club book keeping accounts were rationalized over the past year, that competition travel is the most transaction-intense aspect of Club book keeping, and that lighting expenses were down because they were not operating over the past season.

8. Presentation of the 2013-2014 Budget

The President presented the 2013-2014 Budget to the membership, as adopted by the Board. He characterized it as a 'status quo' balanced budget. He described the process of budgeting based on Director budget submissions, and then Executive Committee recommendations to the Board for final decision-making, both with respect to ongoing operating expenses and discretionary or 'strategic' investments. Members were invited to ask questions. Member Karen Johnson advocated for a greater coach-training budget in the future. Member Bob Reid asked for more detail on the budget expense for a new box at the main trail entrance. The Secretary responded that this new installation is a requirement of the Club's insurance policy.

9. Update on Grooming Facility Plan

The Director of Facilities provided an update on the plans for a new Club grooming equipment facility. He presented drawings for a two-bay garage, and informed the membership that drilling indicates that the location of the existing trail equipment sheds is suitable for the new facility. He is exploring the possibility of sharing power and heating with the main Chalet, and exterior cladding options. The President noted that the Board has still not made the decision to proceed with the project. The next step is for a cost estimate to be provided to the Board. The President noted that even though the membership voted to allow borrowing for the project, the Club does not have a surplus budget that could sustain payments on a loan for the project. The President noted that there is a maximum amount of \$70,000 currently available for this project. Possible options include: not proceeding; fundraising; deferring the project; or completing the project in stages, as funds become available. The Director of Facilities stated that the project is amendable to completion in stages.

10. Election of Directors

The Past President presided over the election of Directors. The following nominations to the Board were made:

President:	John Stephenson
Vice-President:	Stephen Dunbar
Treasurer:	Kevin Hodgins
Registrar:	Mark Cliffe-Phillips
Director of Facilities:	Greg Littlefair
Director of Trails:	Brett Wheler
Director of Communications:	Richard McIntosh
Director of Programs:	Lara Mountain
Director of Events:	Damian Panayi

The following offices remain vacant: Secretary; Grants & Fundraising; and, Volunteers.

Tim Mercer agreed to remain available to support the incoming Board as Past President, which is not a Board position. His availability will be limited, due to travel plans.

Motion: That the slate of Board nominations is approved.

Moved: Matt Young

Seconded: Tasha Stephenson

CARRIED

11. Adjourn

The President adjourned the meeting at 9:30 pm.