**DRAFT Meeting Minutes**

**Yellowknife Ski Club (YKSC)**

**Board of Directors Meeting**

Monday, April 4, 2016

Yellowknife Ski Club Chalet 7:00 pm

**Present:** John Stephenson (President – JS); Richard McIntosh (Communications – RM); Toby Kruger (Secretary – TK); Damian Panayi (Programs – DP); Chris Joseph (Trails – CJ); Tania Hercun (Grants & Fundraising – TH); Greg Littlefair (Facilities – GL); Kevin Hodgins (Treasurer – KH)

**Regrets:** Mark Cliffe-Phillips (Registrar – MCP);

1. **Call to Order and Opening Remarks by the Chair**
	1. Approval of agenda

Moved: TK – Seconded: CJ  – Approved

* 1. Declaration of conflicts

No conflicts declared

1. **Consent Agenda**
	1. Approval of March minutes

Moved: RM – Seconded: CJ  – Approved

1. **Discussion and Decision Items**
	1. Budget (KH)

KH presented the draft budget numbers for the year to March 24. Noted that revenue is lower this year, though some things not yet included in revenue column (TerraX funds, National Trails Coalition). Also noted that some items in expenses missing and will be updated for final version: events, Loppett.

Directors asked to track their own budgets and indicate what changes are needed for next year. Can meet with KH individually. Communication, Programs/Events budget OK. KH to meet with GL, CJ and JS individually to discuss remaining budgets.

Discussion about city core funding – have we missed a year? New 3 year grant approved, 30k budgeted for first year for biomass boiler. TH to finalize terms and arrange for signature.

KH to send out 16/17 draft budget.

* 1. Volunteer Recognition (JS)

JS led a discussion on volunteer recognition for this year. Candidates are:

Long service award – Bruce Luck, Rob [?]

Corporate – Konge Construction

Double Poler – Tim Ensom

Stellar Snowflake – TBD

* 1. Candidates for Board position (JS)

JS led a discussion on recruiting for board positions next year. All are encouraged to branch out to their networks and attempt to recruit people as there are several vacancies, and more projected for next year.

A review of existing job descriptions was suggested as an agenda item for next meeting.

* 1. AGM dates (JS)

Motion: To set the 2015-2016 AGM for June 6, 2016, at 7pm at the Ski Club

Moved: CJ – Seconded: KH  – Approved

1. **Roundtable Updates**

***Fundraising & Grants (TH)* –** Reported on lightbulb swap out by Arctic Energy Alliance. Also indicated that Arctic Energy has grant money available for biomass boiler, for which we can make an application in conjunction with our other pending biomass grants (City, CanNor). Still waiting to hear from CanNor and finalizing City grant as per notes above.

***Facilities (GL)*** – Reported that we now have power to the shed, meaning electrical installation can go ahead. Plan to have electric heaters in shed pending installation of boiler/biomass system. Hoping to install biomass boiler in shed to supply both clubhouse and shed, looking at potential biomass option that generates electricity, which could feed back in to grid.

***Trails (CJ)*** – Will consider needs and finalize budget for next year. Will arrange for new door to be put on Banting lake tent, no feedback on Fat Bike trial of trails either way.

***Events (DP)*** – Reported that polar cup biathlon to take place this weekend. Last event is the duathlon on Sunday April 24. KH to recruit High Performance kids to run lunch, DP to recruit someone to run event, TH to organize volunteer recognition (certificates, etc)

***President (JS)*** – Reminded directors of upcoming Annual Report requirements; would like to see emphasis on donor recognition, being TerraX, Northlands, all the building stuff. Directors to think about recognition in their areas of responsibility.

1. **Schedule Next Meetings**

Monday May 2;

1. **Adjourn**