

## **Meeting Minutes**

### **Yellowknife Ski Club (YSC) Board of Directors**

Held Tuesday, March 12, 2013 at the YSC Chalet

**Directors Present:** Tim Mercer (President - TM); John Stephenson (Vice President - JS); Matt Young (Secretary – MY); Sarah Heaton (Volunteers - SH); David Brock (Treasurer – DB); Alicia Tumchewics (Communications – AT); Brett Wheler (Trails - BW); Damian Panayi (Events - DP); and Dana Britton (Fundraising – DZB).

**Directors Absent:** Steve Schwarz (Registrar - SS); Kevin Hodgins (Past President – KH); Greg Littlefair (Facilities – GL); and, Lara Mountain (Programs – LM).

#### **1. Call to Order and Opening Remarks by the Chair**

The President called the meeting to order at 8:10 pm.

#### **2. Consent Agenda**

##### **2.1 Approval of Agenda**

##### **2.2 Approval of Minutes** from previous meeting: February 5, 2013

##### **2.3 Declaration of Conflicts**

MY declared a conflict on the NorthwesTel agenda item, and recused himself from discussion of that matter.

Moved: BW / Seconded: DZB / Approved

#### **3. Discussion and Decision Items**

##### **3.1 NorthwesTel Loppet and Frostbite 45 Updates**

DP presented updates on the NorthwesTel Loppet and the Frostbite 45. He noted that 92 people registered for the Frostbite, a Multisport Club event hosted in cooperation with the YSC. 25% of registrants are YSC members. For the Loppet, DP reported that a tent has been sourced, the registration fees and process have been set, and a later scheduled start for participants with dogs has been specified. A maximum of 350 Loppet participants has been set, up from 300 in 2012.

##### **3.2 Call of Special General Meeting**

TM consulted the Board on calling a special general meeting of the YSC membership to discuss and adopt the bylaw revisions previously tabled and discussed by the Board, and to seek authority for the Directors to borrow \$250,000 to construct a grooming equipment storage facility. TM noted that authority to borrow the funds doesn't commit the Board to borrowing; it just leaves that option open. Assurance that the City of Yellowknife core grant

will continue into future years could assist with securing such a loan or mortgage. MY agreed to present the bylaw item, and BW agreed to present the storage facility item, unless GL is available. TM will make a presentation on the strategic plan.

### **Resolution**

**That a special general meeting of the Yellowknife Ski Club be called for April 2, 2013 at 8:00 pm at the Ski Club Chalet to address proposed amendments to the Ski Club Bylaws and the borrowing of funds for the construction of an equipment maintenance and storage facility.**

Moved: MY / Seconded: JS / Approved

### **3.3 Partnership for Trail Light Improvements**

TM reported on his discussions with Northland Utilities Limited (NUL), regarding improvements to the YSC night-time trail lights. NUL has outlined options to work with the YSC to improve the trail lighting system, over a possible range of years. They are interested in possibly sponsoring a program or event, as part of the arrangement. Such an arrangement would ultimately be subject to Board approval. TM agreed that a general note to the membership is in order, informing them that work on trail lights is underway.

### **Resolution**

**That the President and Director of Fundraising be authorized to negotiate a long term contribution agreement with Northlands Utilities for the upgrade of the Club's trail lights in exchange for exclusive sponsorship rights to an event or program.**

Moved: DB / Seconded: DZB / Approved

### **3.4 Granting of an Easement to Cristine Bayley**

TM reported that the owner of a property adjoining the YSC sublease area, Christine Bayley, had contacted him. She is seeking easements through adjoining lands for the access road to her property, in anticipation of a possible future sale. TM noted that the YSC has an interest in continued use of the Bayley access road.

### **Resolution**

**That the Board authorize the President to communicate in writing to Ms. Cristine Bayley its willingness to agree to an easement over that portion of the access road to her property that crosses the Ski Club lease. The agreement is conditional upon the Club continuing to have access to its property from the access road.**

Moved: BW / Seconded: JS / Approved

### **3.5 Paintball Group Use of Biathlon Area**

BW sought the Board's views on entering into a facility use agreement that would allow a paintball group to hold an event at the YSC during the summer. Directors noted that such agreements are for nominal value, that this event is not well aligned with the YSC objects,

and that it might entail some risk. BW noted that there was not overwhelming support for this proposal from the Board. TM noted that BW could nevertheless bring back a specific proposal for the Board's consideration.

### **3.6 New Fiscal Year Budget Process**

DB made a presentation on the new fiscal year budget process. He distributed a draft budget process description and timeline, and a budget submission template. DB noted that Directors should start to consult and prepare submissions now, especially if a new fiscal year of April 30<sup>th</sup> is adopted at the special general meeting, with a new budget to be finalized shortly thereafter, likely for an annual general meeting in May or June.

### **3.7 NorthwesTel Request for Support**

DZB made a presentation on a request from NorthwestTel for a letter from the YSC to the Canadian Radio and Telecommunications Commission (CRTC) in support of the NorthwesTel modernization plan. MY declared a conflict on the NorthwesTel agenda item, and recused himself from discussion of the matter. Directors expressed that they do not know enough about CRTC process, or the modernization plan, and that it seems beyond the mandate of the YSC. DZB will explore further.

## **4. Roundtable Updates**

### **4.1 Grants & Fundraising**

DZB updated the Board on a variety of grant applications that are underway, and reported receipt of a \$1,000 donation from Andrew Kotaska and Christine Scott, to be directed to the Track Attack program.

### **4.2 Volunteers**

SH reported that plans are underway for the annual volunteer appreciation night.

### **4.3 Events**

DP reported on a Delta Ski Trip, planned from Inuvik to Aklavik on April 5 and 6, 2013, and that Blair Dunbar will be offering an officials training course in the coming months, date to be determined.

### **4.4 Communications**

AT reported that she is receiving great support on communications from Rich Macintosh and Moses Hernandez. She will return to the Board regarding the rebranding initiative at a future date.

### **4.5 Vice President**

JS reported that the NWT Ski Division will be putting together its annual calendar in May. The NWT Ski Division is looking for new Board members.

#### **4.6 Trails**

BW reported that the two Alpina Sherpa machines are now in use together, and introductory sessions have been held for the groomers using the new machine. He reported on damage to the cowling of the new Sherpa in shipping, and that efforts are underway to get a replacement part or repair. BW reported that he has been working with the Workers Safety and Compensation Commission to get a hazard assessment of YSC operations completed, which would both identify the hazards and mitigations. BW said that this formal tool would reflect the existing informal practices that are already in place.

#### **4.7 President**

TM asked Directors to forward any YSC Sport North Award nominations to him, as the deadline for submissions is prior to the next Board meeting. With respect to the upcoming special general meeting, TM asked MY to present the bylaw amendments, BW to present the grooming facility plan, and TM reported that he would make a presentation on the YSC strategic plan. TM asked that all Directors send him an email in the next couple of weeks to inform him of their intentions to remain on the Board following the next annual general meeting. TM asked for this information in order to assist with recruitment of new Board members.

### **5. Schedule Next Meeting**

The President called a special general meeting of the membership for April 2<sup>nd</sup>, 2013 at 8:00 pm in the YSC Chalet.

**6. Adjourn** – The President adjourned the meeting at 10:10 pm.

### **Certification of Minutes as Approved by the Board:**

\_\_\_\_\_  
**Tim Mercer**  
**President**

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**Matt Young**  
**Secretary**

**Date:** \_\_\_\_\_