

Meeting Minutes

Yellowknife Ski Club (YSC) Board of Directors

Held Tuesday, November 6, 2012 at the YSC Chalet

Directors Present: Tim Mercer (President - TM); John Stephenson (Vice President - JS); David Brock (Treasurer – DB); Matt Young (Secretary – MY); Dana Britton (Fundraising – DZB); Lara Mountain (Programs – LM); Greg Littlefair (Facilities – GL); Brett Wheler (Trails - BW); and Alicia Tumchewics (Communications – AT).

Directors Absent: Kevin Hodgins (Past President – KH); Sarah Heaton (Volunteers - SH); Damian Panayi (Events - DP); and Steve Schwarz (Registrar - SS).

1. Call to Order and Opening Remarks by the Chair

The President called the meeting to order at 8:00 pm.

2. Consent Agenda

MY requested that the Frostbite 45 item be moved out of the consent agenda.

2.1 Approval of Agenda

2.2 Approval of Minutes from previous meeting: October 2, 2012

Moved: BW / Seconded: DZB / Approved

3. Discussion and Decision Items

3.1 Purchase of Grooming Equipment

BW presented a comparative analysis and a recommendation to purchase a second Alpina Sherpa ski trail grooming machine. He noted that the YSC requires a minimum of two functioning grooming machines, and that there was a risk of not having two functioning machines in the last ski season, due to mechanical problems with the older machines. He presented the pros and cons of purchasing a PistenBully, a tracked ATV, or a Sherpa. He noted that the PistenBully is the 'ultimate grooming machine', but that it has key limitations for the YSC, including cost, complexity, and snow depth requirements. He noted that the YSC could grow into a PistenBully in the future, and that a second Sherpa is the preferred option amongst long-term YSC trail groomers. The total estimated cost of a Sherpa is \$43,795. GL spoke in favour of purchasing a PistenBully, on the basis that it could groom the whole YSC trail network more rapidly and with less operator hours, and because it would allow the YSC to grow. With respect to the purchase of a Sherpa, JS committed to investigate and obtain a written report back to the Board from the Workers Safety and Compensation Commission on whether a roll bar is necessary.

Resolution

That the Yellowknife Ski Club approve the purchase of an Alpina Sherpa for the 2012-2013 ski season.

Moved: BW / Seconded: JS / Approved

3.2 Trail Lighting Safety & Improvement

BW reported that a Northwest Territories Power Corporation linesman doing unrelated work on the YSC lease site had reported to BW that the YSC trail lights are in a poor state of repair, and may pose a safety hazard. The linesman may be able to assist with repairs to the YSC trail lights, as an in-kind contribution authorized by his employer. BW recommended that operation of the trail lights be suspended until the Board is satisfied of their safety. AT committed to sending a trail light status report to Members.

Resolution

That operation of trail lights at the Yellowknife Ski Club, excluding the pole-mounted stadium lights and the biathlon range lights, be suspended until such time as a satisfactory written safety report is received by the Board.

Moved: BW / Seconded: DB / Approved

3.3 Thomsen D'Hont Support Request

TM presented a request from Thomsen D'Hont, a YSC Member and competitive skier, for support from the YSC. The Board discussed the application of the Donations to Competitive Athletes Policy, potential sources of funds for this unbudgeted expenditure, and the expectation that recipients give back to the YSC in some manner.

Resolution

That the Yellowknife Ski Club grant \$1,000 to Thomsen D'Hont, based on a reallocation of \$500 from the communications budget and \$500 from the financial management budget.

Moved: TM / Seconded: BW / Approved

3.4 Donor Recognition – Snow Show

DZB proposed that the YSC Fundraising Policy be amended to support the presence of YSC sponsors at the annual Snow Show, thereby adding a trade show element to the event.

Resolution

That the Fundraising Policy be amended to include an opportunity for significant contributors (as determined by the donor tiers) to have a presence at the Snow Show (such as a booth or signage) at the cost and discretion of the donor.

Moved: DZB / Seconded: DB / Approved

3.5 Donor Recognition – Memberships

DZB sought direction from the Board on the use of memberships as an additional tool for YSC donor recognition. MY expressed the view that the Bylaws do not allow the Board to give away memberships. After discussion, it was proposed that instead of memberships, day use passes be used as a tool for YSC donor recognition.

Resolution

That Yellowknife Ski Club day use passes be part of a donor recognition package in accordance to levels of giving.

Moved: DZB / Seconded: DB / Approved

3.6 Donor Recognition – Trail or Fixture Naming

DZB sought direction from the Board regarding a request for additional recognition from the YSC, and in particular the naming of a trail or other feature, based on past donations and contributions to the YSC.

Resolution

That a policy be drafted to outline the qualifications and nomination process for permanent recognition (such as trail naming). This policy will clearly outline the timeframe for review of potential honourees.

Moved: DZB / Seconded: BW / Approved

3.7 Donation to NWT Disabilities Council

JS presented a request from the NWT Disabilities Council for a donation from the YSC for use in a fundraising auction. JS noted that this is a longstanding community event, and that a YSC family membership has been donated for several years in the past. JS recommended donation of a family membership and a ski lesson this year.

Resolution

That the contribution for one family membership and a one hour lesson by Karen Johnson for up to four people, be approved.

Moved: JS / Seconded: BW / Approved

3.8 Financial Management Policy

TM noted that he had received additional Member feedback on the draft Financial Management Policy developed by DB, and he proposed to defer discussion and adoption of the Policy to a subsequent Board meeting. DB proposed to bring the draft Policy back to the Board in February, at the earliest.

3.9 Board Governance Policy

MY presented an overview of a draft Board Governance Policy, designed to assist the Board to operate accountably, effectively, and with a strategic orientation. MY sought written feedback on the Policy from the Board by November 20, 2012, with the aim of presenting a final draft to the Board for adoption at the next Board meeting.

3.10 Cooperation with the 2013 Frostbite 45

On behalf of DP, MY presented a proposal to provide the use of the Chalet for the Frostbite 45 event at no cost, an event co-sponsored by the YSC and the Yellowknife Multisport Club. In exchange, YSC Members would receive a registration discount.

Resolution

That the Yellowknife Ski Club provide the Chalet for the evening of March 15, 2013 and the full day of March 16, 2013 to the Yellowknife Multisport Club at no cost for the Frostbite 45 event, in exchange for a \$15 registration discount for Ski Club members.

Moved: JS / Seconded: BW / Approved

4. Schedule Next Meeting

TM concluded the discussion by calling for a Board meeting on the following date and time:

Board of Directors Meeting – Tuesday, December 4, 2012 at 8:00 pm

TM noted that the next Board meeting would focus on Building issues.

5. Adjourn – The President adjourned the meeting at 10:20 pm.

Certification of Minutes as Approved by the Board:

Tim Mercer
President

Matt Young
Secretary

Date: _____