

## **Meeting Minutes**

### **Yellowknife Ski Club (YKSC) Board of Directors Meeting**

Tuesday September 13, 2016  
Yellowknife Ski Club Chalet 7:00 pm

**Present:** Chris Joseph (President - CJ); Kevin Hodgins (Vice President - KH); Tania Hercun (Treasurer - TH); Toby Kruger (Secretary - TK) Lisa Scott (Communications - LS); Kerry Wheeler\* (Events - KW)

**By phone:** Greg Littlefair (Facilities - GL)

**Regrets:** John Stephenson (Past President - JS); Mark Cliffe-Phillips (Registrar - MCP)

\*KW appointed at meeting

#### **1. Call to Order and Opening Remarks by the Chair**

The President called the meeting to order and welcomed the new Board. He shared his ideas for breathing new energy into the Board this year, thanked Board members for their dedication, and encouraged all to recruit more Board members. He indicated that he would like to see more preparation for meetings done by email so as to ensure meeting time is used most efficiently. He also suggested that we ski every meeting.

##### **1.1 Approval of agenda**

KH requested addition of a new item - request by Yellowknife Event Rentals (Cory Vanthuynne) to make a pitch to YKSC to use its facilities, which was added as item 2.10.

##### **1.2 Declaration of conflicts**

No conflicts declared.

#### **2. Discussion and Decision Items**

##### **2.1 Welcome Kerry Wheeler**

Kerry introduced herself as a long time member of the YKSC with two young children, and enthusiastic about events. She shared her ideas for carrying on the existing events schedule and adding new events centered around food and music.

Resolution: That the directors of the YKSC appoint Kerry Wheeler, YKSC member, as Director of Events for 2016/2017, pursuant to section 6(c) of the Bylaws.

Moved: KH -- Seconded: GL -- Approved

## 2.2 Formally approve banking privileges to new executive committee (5 min)

This was discussed as being necessary to transfer authority to the new executive. TH to organize time for existing and new signatories to attend at Bank.

Resolution: That the directors of the YKSC appoint each of Chris Joseph (President), Tania Hercun (Treasurer) and Toby Kruger (Secretary) with the authority to sign cheques from the YKSC bank account for the remainder of their terms, pursuant to section 9(B) of the Bylaws.

Moved: KH -- Seconded: KW -- Approved

## 2.3 (Retroactively) Approve the donation of YKSC membership to the Golf Tournament (5 min)

CJ explained that this was pursuant to our fundraising policy and that the donation had been approved in principle by email.

Resolution: That the directors of the YKSC retroactively approve the donation of one YKSC membership to the Golf Tournament, pursuant to section 6(a) of the Membership Policy.

Moved: TK -- Seconded: TH -- Approved

## 2.4 (As John mentioned) Approval of the annual calendar of events (15 minutes)

The Board discussed the upcoming calendar of events as read out loud by KW and as modified by the Board during discussion. The Board felt it was important to approve the event calendar now so that it can be provided to Ski Division for insurance purposes. The Board was enthusiastic about KW's ideas to add more ideas as the season goes on, which will require updating the schedule. One thing in particular that the Board wanted to see added was a volunteer appreciation night. KW also pitched the idea of inviting non-profit groups to sell food on Sundays to fundraise and to foster a sense of community at the Chalet on the weekend. Board members were receptive to the idea provided that there is no conflict with existing bookings.

Resolution: That the 2016/2017 annual calendar of events attached to the minutes be approved.

Moved: KW -- Seconded: LS -- Approved

2.5 Approval of the plan for the installation of a biomass boiler (25 min) (this will depend on complete plan being ready, otherwise it will just be an information item - 10 min).

GL walked the Board through a proposal received from J&R Mechanical to install a biomass boiler in the maintenance shed. GL discussed the various options that are available and explained that the boiler could be connected to the Chalet via a trench in order to heat both buildings. His estimation is that if the boiler is connected to both buildings, it could pay for itself in saved energy costs within 7 years. GL also explained that unless the boiler is installed soon, there won't be heat in the shed for this winter.

Board members raised concerns about the size of the budget and the short amount of time within which to make a decision (through no fault of GL). CJ asked GL whether he is confident that the boiler could be installed on time. TH and KH considered available budgets, including a \$20k grant from Arctic Energy Alliance and \$30k funding allocation from the City this year. Given the seasonal need to install the boiler soon and the available grant funding, the Board agreed to proceed with the first phase of the boiler installation, consisting of boiler install and purchase of UPS power backup for outages for a total cost of \$35k. Second phase of boiler installation to be considered once funding sources have been determined, and to include a 4 ton bulk storage of pellets and trenching & piping underground to connect shed and Chalet boiler systems.

Resolution: That the Board approve \$35,000 in funding to cover the installation of a biomass boiler and UPS backup as per J&R Mechanical quote dated August 22, 2016, provided that J&R confirms that the installation can be completed by December 15, 2016.

Moved: GL -- Seconded: TH -- Approved

2.6 Approval of a plan to review the strategic plan (15 min) (We are required to do this annually - we just need to approve an approach at this meeting)

CJ explained the value in a strategic plan in helping us focus on our priorities as a Club. CJ proposed that the Board empower the executive to review the plan and make a recommendation to the Board.

Resolution: That the Board nominate the executive committee (President, Treasurer, Secretary) to review the strategic plan and make a recommendation to the Board.

Moved: TK -- Seconded: KW -- Approved

2.7 Nominate an NWT Ski Division Board representative and alternate (5 min) (John S volunteered to put his name forward again, Toby as alternate).

CJ explained in JS' absence that JS has done this in the past and is enthusiastic about doing it again.

Resolution: That the Board appoint John Stephenson, Past President, to represent the YKSC at the NWT Ski Division Board, with Toby Kruger, Secretary, as an alternate.

Moved: TK -- Seconded: LS -- Approved

## 2.8 TerraX funding proposal (10 min, Toby & Chris)

TK explained that our long time Loppet sponsor, NorthwesTel, has unfortunately decided to change priorities and focus on mental health. Despite the best efforts of several Board members and former Board members (notably JS), we could not keep them. However, a number of current and former Board members have been approached by TerraX Minerals Inc., who is exploring the nearby Yellowknife City Gold Project that overlaps with the Loppet track, to step in as headline sponsor of this event. Board members expressed positive experiences with TerraX as sponsor and supporter in kind of past Loppets. However, Board members also recognized that some members could perceive TerraX as conflicting with YKSC priorities in the event the Loppet track needs to be displaced if a mine were to be built. Accordingly, the Board felt it important to understand the terms of TerraX offer of sponsorship before entering into a commitment.

Resolution: That the Board instruct the President, Chris Joseph, to engage and negotiate with TerraX for Loppet sponsorship options and to present a proposal to the Board.

Moved: KW -- Seconded: TH -- Approved

## 2.9 YK Ski Club Toques (5 min, Toby)

TK explained that there has been interest in obtaining toques for the YKSC this year (as in past years) as promotional material for purchase and to give away to sponsors. TK explained that an order would need to be placed soon if we are to get the toques in time for snow show. The Board was enthusiastic but felt that we should order a limited number for now to gauge sales and to account for the possibility of toques as swag at the Loppet. The Board decided to go ahead with ordering of 100 toques for now through our long time sponsor Overlander Sports.

## 2.10 Yellowknife Event Rentals (5 min, KH)

KH explained that he had been approached by Cory Vanthuyne to use the YKSC facilities for his business, Yellowknife Event Rentals. The idea is apparently that more rentals for the YKSC could be generated. This was just an information item for now and the Board invited Mr. Vanthuyne to make a pitch at a future Board meeting.

**3. Schedule Next Meeting**

October 4.

**4. Adjourn**

## 2016 - 2017 Calendar of Events

**Sept 30 – Oct 2 – “Learn to train dryland” coaching workshop (19 hour course for coaches who have completed CC course)**

**Nov 4 Ski Swap Drop-off**

**Nov 5 – 10am-1pm Snowshow**

**Nov 17 – Wax and Wine Soiree**

**Nov 26 & 27 –ICC- “Introduction to Community Coaching” ski coach workshops (10 hours)**

**Dec 3&4 – Trail Grooming Clinic**

**Dec 11 – Potluck Dinner and Ski**

**Jan 8 – Potluck Dinner and Ski**

**Jan 15 – World Snow Day**

**Jan 6, 7, 8 – CC – “Community Coaching” ski coach workshop (16 hours)**

**Feb 12 – Valentine potluck dinner and Ski**

**Feb 12-19 - NWT ski days**

**Feb 25 & 26 – Yellowknife Ski Races**

**Mar 12 – Potluck Dinner and ski**

**\_\_\_\_\_ - Frostbite 50 (YK Multisport Club Event)**

**Apr 2 – Ski Loppett**

**Apr 8 & 9 – Biathlon Polar cup races**

**Apr 16 – Ski Duathlon and volunteer appreciation bbq**

**Other possibilities:**

**-family dance**

**-song & ski singalong**

**-pancake breakfast (perhaps for NWT ski day)**

**-soup Sundays – invite non-profit groups to set up in the kitchen and sell soup as a fundraiser.**