

Minutes of the Yellowknife Ski Club (YSC)
Board of Directors Meeting
held Tuesday October 4, 2011 at YSC Building

Attendance:

Tim Mercer (President), John Stephenson (Vice President),
Dave McCann (Treasurer), Brett Wheler (Trails), Karin Clark
(Programs), Mindy Willett (Events), Greg Littlefair (Building),
Sarah Heaton (Volunteers), Eve Petersen (Secretary –
minutes)

Regrets: Suzanne Carrière (Communications)

Visitor: Sandra Mann (Email Coordinator)

1. Opening remarks by the Chair

The President called the meeting to order at 7:40 pm.

2. Routine business

2.1 Approval of agenda

Moved: BW/MW Approved

2.2 Approval of minutes from previous meetings: May 2011,
September 2011

Moved: MW/KC Approved

2.3 Key correspondence to/from the YSC

Nothing new to report.

3. Old business

3.1 Business arising from the minutes

Note: Minutes, Sept 2011, item 4(iv) Registration for 2011/2012 –
members may register either online by Zone 4 and credit card/cheque **or**
by paper registration and credit card/cheque. The Board, or other
volunteers, will enter paper registrations into Zone 4 to reduce any real or

perceived difficulties with registration.

4. New business

4.1 Snow Show revenue allocation

The Board confirms that again 70% of funds from the Snow Show Silent Auction, organised by the High Performance program, will go to HP.

Moved: MW/GL

Approved

4.2 Strategic Plan follow-up - verbal report from Tim.

Strategic Plan has been emailed to all members - there has been some feedback. Further discussion deferred to the November Board meeting.

4.3 Biathlon use of Clubhouse during cold weather – verbal report from Dave.

Action item: Karin to contact Biathlon coordinator, Paul Green, for feedback on Biathlon's needs, suggestions and plans.

4.4 Maintenance of the membership list – verbal report from Sandra.

Request from former member to stay on the YSC email list.

Board discussion on how the list is currently maintained and communication with YSC members.

Board homework: request from Mindy for Board members to look at the Multisport website maintained by Damian:

<http://www.ykmultisport.com/about/>

Further discussion deferred to November Board meeting and a review of the membership list is planned for December Board meeting.

4.5 City of Yellowknife General Plan – verbal report from John.

Board discussion of land issues and City lease.

Action item: Tim to contact Nalini Naidoo, Manager, Planning and Lands, to arrange a walk through of the trails with John and Brett.

The Board authorizes Brett to have a sign made for the entrance on the tow hill to the trails – “Welcome to the Ski Club etc.”

Moved: DM/MW

Approved

4.6 Calendar of Events – see 5.3

4.7 Building booking and rentals – verbal report from Tim

The City is willing to take on the building bookings and rentals.

\$130 set up fee + 8 % of booking fees + 3 year commitment.

The City is not responsible for cleaning or monitoring cleanliness.

Action item: Tim to continue talking to Brian Kelln, Manager, Programs, Community Services, about details as to how the bookings system would work.

4.8 Future of the Building Committee – verbal report from Greg.

There is no need for regular Building Committee meetings now that the mortgage is paid off and the partnership with the Elks has been successfully concluded.

Action item: Greg will contact past Building Directors and contractors with a view to getting all building keys and any further information he needs.

Building maintenance schedule needed to assist Director.

5. Updates (highlights only please)

5.1 Communications

Deferred to next meeting

Action item: John volunteered to prepare the advertising for the **November 5** Snow Show with the “early bird” membership rates and so on.

5.2 Volunteers – verbal report by Sarah

Sarah needs a new, sorted list from the Snow Show sign up with volunteer contacts by categories.

5.3 Events – verbal report by Mindy

Mindy reviewed the Calendar compiled to date – it will be emailed to the membership email list.

5.4 Programs and athletic development – verbal report by Karin

Program planning is going well and details are being finalized.

5.5 Budget update – Treasurer

Nothing new to report

5.6 Grants and fundraising

Tim may have a YSC member interested in the Director position.

5.7 Trails update – verbal report by Brett

Ryfan have been contracted to do a pre-season check of the lights.

Trail brushing and preparation for December races is planned.

New groomer workshop is planned for January.

5.8 Building issues – verbal report by Greg

No major issues.

Entrance code will be changed at the November 10 “Wax and Wine”

5.9 Membership update – text message from Karen Johnson

The Board authorizes Karen find out about “group membership” of Department of National Defence skiers.

Moved: DM/KC

Approved

5.10 NWT Ski Division – verbal report by John

AWG Territorial Trials - Dec 9 and 10 in Yk

New Coaching requirements

NWT Ski Div Strat Plan – status

NWT Ski Div AGM in November

Technical Delegate required - seeking candidate for training in Canmore Dec 3 and 4 - NWT Ski Division will provide partial travel assistance.

Next meeting for NWT Ski Division is Oct 5

The meeting adjourned at 10:00 pm

Next meeting: November 1, 2011

Note: meeting time extended for the November meeting only – 7 pm to 10 pm to allow discussion of the Strategic Plan.