

Minutes of the Yellowknife Ski Club (YSC)
Board of Directors Meeting
held Tuesday January 10, 2012 at YSC Building

Attendance: Tim Mercer (President), Dave McCann (Treasurer), Kevin Hodgins (Past President), Brett Wheler (Trails), Karin Clark (Programs), Greg Littlefair (Building), Damian Panayi (Registrar), Matt Young (Fundraising), David Brock (Director at Large), David Pontin (Director at Large), Eve Petersen (Secretary – minutes)

Regrets: Mindy Willett (Events), Sarah Heaton (Volunteers), John Stephenson (Vice President) – attended late due to an earlier commitment, Steve Schwarz (Communications)

1. Opening remarks by the Chair

The President called the meeting to order at 7:05 pm.

2. Routine business

- 2.1 Approval of agenda
Moved: DM/DP Approved
- 2.2 Approval of minutes from previous meeting: December, 2011
Moved: DP/MY Approved
- 2.3 Key correspondence to/from the YSC
Nothing to report.

3. Old business

- 3.1 Business arising from the minutes, and past minutes
The President distributed an “Outstanding Task List”

4. New business

None submitted.

5. Updates (highlights only please)

- 5.1 Communications
The draft of the new website has been emailed to the Board.
John Stephenson and Karen Johnson are developing a letter to schools re Ski Club use.
- 5.2 Volunteers - deferred
- 5.3 Events - deferred
- 5.4 Programs and athletic development
For the volunteer Coach appreciation gift this year, coaches were given tickets to the Banff Film Festival held at Northern Arts and Cultural Centre.

Karen reported on upcoming race events: NWT Champs, PTubs and Biathlon Polar Cup. Trail scheduling is still to be finalised.

Karen will bring a copy of team policies to the next Board meeting.

Action item

5.5 Treasurer

A General Ledger Report 12/01/2011 to 01/09/2012 was distributed to the Board.

Resolution

The Board appoints David Brock as signing authority for the Yellowknife Ski Club account at the TD Bank.

Moved: DM/KC

Approved

The Treasurer will email December financials when the invoices are finalised.

Action item

The Board discussed further the planning for a Building Reserve Fund study.

5.6 Grants and fundraising

The Board discussed further the Grants & Fundraising Workplan. Obsolete signs will be removed.

Acknowledgements are owing to RTL and Breakaway Drilling. Northwestel want a new sign with their updated logo. Brian Latham is organising the signs.

Action item

5.7 Trails update

The draft Trails Plan was distributed and tabled as a foundation document for the next budget.

5.8 Building report

The Building Director presented two reports:

- Business Plan Summary for the operations of the Ski Club Chalet – appended to Minutes
- Ski Club Booking Agent Transfer from FSC to the City of Yellowknife – appended to Minutes

Resolutions

The Building Committee terms of reference are expanded to include all buildings at the YSC: Chalet, biathlon centre, timing and equipment storage sheds.

DB/DM

Approved

The Board approves the Building Committee 2011/12 Action Plan – see p.5-6 of the Business Plan Summary.

DB/KC

Approved

The Board agrees to make available evening rentals on Friday, Saturday and Sunday from 5 pm as per the City of Yellowknife booking agent agreement.

DB/GL

Approved

Greg will discuss with the City as to how the “event insurance” (available from Norland) requirement works and report back to the Board.

Action item

The President led the Board in thanking FSC and Mackenzie Management for volunteering their staff to organise the Chalet rentals for many years and thanked the staff for a much appreciated job well done.

5.9 Membership update – Secretary/Registrar

Resolution

The Board will donate a YSC gift membership to the Northern Frontier Visitors Centre for an upcoming community event that provides an opportunity to publicise the YSC.

BW/GL

Approved

5.10 Vice President, NWT Ski Division – deferred.

The meeting adjourned at 10:20 pm.

Next meeting: Tuesday February 7, 2012 at 7:00 pm.