

Agenda

Yellowknife Ski Club (YKSC) Board of Directors Meeting

Thursday, March 26 2020
Teleconference 8:00 pm

Present: Credence W., Heather S., John S., Sara M., Tania H., Diep D., Steve R., Chris R.

1. Call to Order and Opening Remarks by the Chair

- 1.1 Approval of Agenda (Tania, Diep)
- 1.2 Declaration of Conflicts (none declared)

2. Consent Agenda

- 2.1 Approval of February minutes (John S., Steve R.)

3. Information Items

- 3.1 Facilities report (cleaning, locks, access) (John/Credence, 10 mins)
 - Chalet officially closed; key code has been changed; John and Credence have code and can coordinate with them for access; we have list of maintenance tasks, including R3 cleaning job (will also take care of carpet and floor cleaning); could share with J&R mechanical/elevator service if needed; no regular water/sewer service going forward, and
 - Action item** - John S. will clean fridge and unplug appliances
- 3.2 Budget planning for next year (Tania, 5 mins)
 - has not started yet, but will send directors templates for individual budgets; will be a little low due to cancelled rentals, but nothing too concerning; cash box was stolen a few weeks ago, and wondered about whether it's worth having it at all?; we actually get a fair bit of cash from the box (despite advertising zone4 payment); we have until next winter to get a new one anyway
 - Action item** - Tania will be in touch with directors individually
- 3.3 Annual report planning (Sara, 5 mins)
 - Sara will share last year's report; no rush to get this done; AGM
- 3.4 Strategic Plan update (Heather, 5 mins)
 - Roxane is going to get the plan to us shortly and will get plan to Board by next meeting

4. Discussion Items

4.1 Banting Lake tent ongoing use (Chris, 5 mins)

-shared public area, and so some risk (e.g. stove, dishes); has always been use at own risk; has been booked solid for some time; Julie is sending out warnings to users; should shut it down to new bookings and have Julie and Doug

4.2 Loppet contingency plan (Tania, 10 mins)

-as a group event, cannot happen, nor can we groom and encourage people to ski; other idea was to have guerilla groomers coordinate making a route (frame lake, niven, back bay, burwash) and word scramble game + prizes; could put up on YK ski update page and people can do it any time; can have people submit on Zone4 or other; Kerry and Tania having second thoughts on the idea, and maybe could just encourage guerilla groomers coordinate and advertize 25k link; could also send out maps and routes (as Sara has already been doing); Heather: agree that having an event (game) related to it is not a good idea; Kathy, Jill and Tim going to fundraise with Loppet cookies (through Zone 4?) and can deliver to people's doors, or we could donate to hospital staff?

4.3 AGM planning and date (John, 5 mins)

-must be held 31-180 days after year end (April 30); typically held in June; will likely have to be virtual meeting; need at least 15 members for quorum; Tania: can we postpone to August or September, hoping we can meet in person?; tentative date for June 17, 7pm; volunteer awards also given at this meeting and would be starting nominations around now

-Action item: Sara will ask members for nominations

4.4 2020/2021 Board (expression of interest from Board members, succession planning, etc)

-if not interested in continuing, please let Heather know!

4.5 Board decisions in response to COVID-19 (Chris, 5 mins)

4.6 Policy and Bylaw revisions (Chris, 5 mins)

-revise and get approved by the AGM;

-Action item: Heather and Chris will discuss which policies/bylaws need revisions and a workplan

5. Decision Items

5.1 Motion to close Banting Lake wall tent following inspection by Julie and Doug on Easter weekend (John.S); seconded (Tania H.); approved

5.2 Motion to cancel all YKSC events (including the Loppet) effective March 18, 2020 (John S.); seconded (Sara M.); approved

6. Schedule Next Meeting

-May 4th, 2020 (7pm)

7. Adjourn