

## Agenda

### Yellowknife Ski Club (YKSC) Board of Directors Meeting

Monday, May 4, 2020  
Zoom meeting 7:00 pm

Present: Heather S., Chris R., Tania H., Sara M. Diep D., John S., Chris H.  
Regrets: Kerry W., Steve R., Mark C-P, Alyssa T., Credence W.

#### 1. Call to Order and Opening Remarks by the Chair

1.1 Approval of Agenda  
-approved (Sara M., Diep D.)

1.2 Declaration of Conflicts  
-none declared

#### 2. Consent Agenda

2.1 Approval of March 26, 2020 Minutes  
-approved (John S., Diep D.)

#### 3. Information Items

3.1 Annual Report (Sara, 2 mins)  
-reminder for director summaries (including messages for future directors); if you don't have time to write, can also call Sara and she'll take notes and write something for you;

3.2 Facilities update (see supporting document)  
-Sara had enquiry about rental bookings; John: closed by motion subsequent closure of all rec facilities by CPHO; until this is lifted cannot make bookings; CPHO has announced that relaxing order was coming, but TBD; for long-term rentals (e.g. next year), could accept these; Heather: may want to seek clarity on order (e.g. definition of recreational facility and where we fall in relation to others) in order to make future bookings; no indoor gatherings for now, so no question we need to stay closed for now  
-grey garage roof and shingles on yellow garage need attention; may not be in this year's budget...

#### 4. Discussion Items

4.1 Budget presentation (Tania, 30 mins)  
-revenues: thanks to those that sent their individual budgets; net (worse case) April cancellations cost us about 10-12K; city still owes us from January, may

push that income to next year; yellow amounts are those that need to be finalized; need to approve budget tonight, and actuals get approved at AGM; \$47K from memberships budgeted for next year; loppet funding will roll over to next year, and may seek additional funding for 2021 too; \$3K budgeted for fundraising in general; ~\$3K in donations this year, but this may go down in future because we cannot offer tax receipts; rentals (37K last year, 20K so far this year) estimated at 10K this year due to current situation (this will likely/hopefully change); trail use payments (including Zone4) about \$1400 this year; city of YK grant 20K; in-kind donations ~3K; 14K budgeted for events; programs budget is high (because club pays up front and recoup from fees); uniform ordering uncertain as Garneau is under creditor protection, and may need to look elsewhere; total revenue ~180K estimated for next year; -expenses: assume amortization will be ~35K this year (e.g. snow machines depreciate in value); all usual expenses (building maintenance, cleaning, trail maintenance); -utilities: all usual expenses; land line and internet questionable needs, but have in case of emergencies; could we cancel it for the time being?; water cost was up this year due to rentals

->**Action item** - John to look into internet cancellation for time being

-total expenses budgeted at ~225K, and a net loss of ~45K; will likely not be this dire because amortization of 35K and have about 80K in the bank;

#### 4.2 Draft Strategic Plan for approval (Heather, 10 mins)

-draft sent by Roxane edited by Chris, Heather; a few small changes to make, including change to a 5-year plan term (from 3-year); John: should we send plan to members for approval (approve in principle by Board); Heather: don't think we have capacity to take comments, but I like idea of sharing with members... ; Sara: we could send it out for transparency and state that this is the plan that we will be putting up for Board approval;

#### 4.3 AGM

-John: have we got any nominations for volunteer awards?; Sara: got one for Brian Latham (Golden Ski?); can get more of these by next meeting (early June) before AGM; Guerilla Groomers?

### 5. Decision Items

#### 5.1 Motion to approve the budget for 2020-2021(John S.); seconded (Sara M.)

-approved

#### 5.2 Motion to approve Strategic Plan 2020 - 2025 in principle (John S.); seconded (Tania H.)

-approved

### 6. Schedule Next Meeting

#### 6.1 June 1, 7pm via Zoom

## 7. Adjourn