**Minutes**

**Yellowknife Ski Club (YKSC)**

**Board of Directors Meeting**

Monday, March 1, 2021

Yellowknife Ski Club Chalet 7:16 pm

**Present:** Chris H, Kerry, Bernadette, Heather, Tania, Mikaela, John

1. **Call to Order and Opening Remarks by the Chair**

1.1. Approval of revised Agenda: moved by Tania; seconded by Kerry; approved.

1.2 Declaration of Conflicts

**2. Consent Agenda**

2.1 Approval of February Minutes: moved by Tania; seconded by Bernadette; approved.

**3. Information Items**

3.1 Events update (Kerry, 5 mins)

* Territorial races - March 20 and 21 - info will go out soon - Tania offered to assist to manage COVID aspects - race notice being sent to CCNWT etc. - everything will be in the afternoon - asking for registrations by March 10, so that by March 17 we can send people specific times to pick up their bibs - less crowding etc.
* SKIGO bingo is on - big prizes!
* Inclusion NWT - approached us to partner with them to host a fundraiser - they suggested organizing the April 11 Nodic ski as an event where participants seek sponsors to participate in the event. Board discussed that we should support Inclusion NWT, who volunteer as free cleaners etc. Discussed providing them with a donation and donating the use of our tails to them in May so they can do something Gumboot-like on the trails when the snow is gone and the trails can be walked on (see decision item).

3.2 Loppet update (Heather for Alyssa, 10 min)

* Disused Alyssa’s email, including: whether we want to charge a fee for the Loppet; whether we want to include gift certificates to local business; that if we do want to provide such gift certificates to participants, then a larger registration fee will be required (i.e. $20 adults; $10 kids under 17; and pay what you can option). Discussed that buffs will be provided (ppl will go to Overlander to pick them up). All items could go in bags. Ended discussion by deciding that it would be simpler to not provide gift certificates/vouchers, and not print bibs; in which case we could just charge a $10 registration fee and have a pay what you can option and a donation option. To be decided. Also discussed that we likely don’t want to extend the event to include days after the Loppet **ACTION ITEM:** Heather will f/u with Alyssa regarding the questions in her email. - Also Discussed that Kathy confirmed she can make cookies, but that perhaps the cookies could be for the ski races instead of the Loppet.

3.3 March break camp update (Heather/Bernadette, 5 min)

* Camp is March 15th-19th, 12 pm - 5 pm. Open for 8-12 yrs old. 16 kids may enrol. Registration is open on Zone 4. Budget is $250 (have $500 extra dollars). Coordinators are 5 young adults, who have planned the camp - being paid. Bernadette is there for support and will be on call during the camp. Discussed in brief the plans the coordinators have developed for the camp. Camp will fall within current COVID guidelines. Coordinators will clean after. Contract cleaners come on Fridays. Participants will primarily be upstairs when they are inside. Coordinators are reaching out to coaches for advice etc. **ACTION ITEM:** Bernadette will send email to CCNWT letting them know about the camp. Bernadette talked to Sean about the level of certification required to be a camp leader - they are not required to be trained ski coaches because it is not our program. Participants have to be members. John pointed out that the timing could conflict with Inclusion NWT cleaning. **ACTION ITEM:** John will notify Inclusion NWT that they can come in the mornings before the camp kids come. (see decision item)

**4. Discussion Items**

4.1 Policy review update/schedule (Mikaela/Heather, 5 min) -

* Mikaela gave overview of Governance policy review and suggested changes. Changes are to make it clear that Board meetings can happen remotely/virtually and to make it clear that another member may chair a meeting where neither the president nor VP are present. Changes will be circulated for approval at next meeting. Bylaws were also reviewed and no changes are being recommended at this time.
* Bernadette provided overview of her Criminal Record Check policy review. Suggested it should be called Vulnerable Sector Check not criminal record check, since this is what we want to be provided. Suggested that we still require check every three years (as in current policy). Proposed to add in that “anyone over the age of 18” needs the check, because this is the age at which it is possible to get a vulnerable sector check. Updated policy will be circulated prior to next meeting for approval.

4.2 Admin update (Mikaela, 5 min)

* Confirmed that folks have access to new Google drive folder. Everyone can add to their relevant folder. Asked that in filing items in folders, people name documents as follows: “yr/mnth/date\_name\_initials”.
* **ACTION ITEM**: Asked everyone to send me their contact info to include in the folder.
* **ACTION ITEM:** Tania will review three policies for next meeting (Financial Mgt Policy; Fees and Charges Policy; Chalet Reserve Fund Policy)
1. **Decision Items**

5.1 Motion to provide Inclusion NWT with complimentary use of YKSC trails in May on a date they select. (Motion, Kerry; seconded by Chris H; approved)

* Motion to provide a financial contribution to Inclusion NWT in the amount of $2000 (Motion Kerry; seconded by John; approved)

5.3 Motion to host March break camp for young skiers, and contract 5 coordinators to organize the camp; with details to be coordinated by Bernadette (Motion John; seconded by Chris; approved)

1. **Schedule Next Meeting -** April 12 2021(sit downstairs)
2. **Adjourn -** Heather motion to adjourn; Chris seconded; approved