**AGENDA**

**Yellowknife Ski Club (YKSC)**

**Board of Directors Meeting**

Tuesday, February 8, 2022

Virtually at 7:00 pm

1. **Call to Order and Opening Remarks by the Chair**

**Present: John Stephenson, Patrick Bruce, Alyssa Titus, Bernadette Knox, Mark Cliffe-Phillips, Yvonne Pike, Heather Scott, Ashley Janes, Aida Nciri, Diep Duong, Kerry Wheler, Chris Hotson, Rhiana Bams,**

**(Also Lee Mandeville – Wildlife Officer, Rosie Benning, Marie-Eve Raymond)**

1. **Consent Agenda -**

2.1 **Approval of January 10, 2022 Minutes – Kerry , Ashley second.**

1. **Information Items**

3.1 Wildlife Presentation– (Lee Mandeville)

-Foxes, coyotes and in particular wolverines in the area can cause problems.

- Closely monitoring for rabies

- Good idea to minimize attractants in the area although having the land fill in the area makes it tricky

- Good idea to stand your ground when confronted by wildlife but they can be very unpredictable, especially because they are so habituated to people.

-Wildlife traps are available

3.2 Biathlon Program Update (Marie-Eve Raymond)

- Last year 4-5 athletes, now up to 12.

-Can Biathlon host a competition on April 3 – the same weekend as loppet weekend? There should not be interference with skiers, this has been managed in the past.

- Heather – It should be fine

- John – this may depend on the loppet type, if there is a traditional loppet the prime equipment will be tied up all day.

- Heather/Chris – There are likely other groomers available if needed

- Light situation on the range? Big limiting factor at night, cannot see targets. Is it possible to get additional lights?

-John – along with additional trail lighting it is something we could look at but range specific lights would be better.

- Can biathlon have a shelf in maintenance garage to put a bin of paint that we use to paint targets so that it does not freeze overnight?

-Are there any issues with biathlon keeping tarps and targets in chalet? Biathlon is trying to keep them out of the way.

-Some additional items for funding.

-Heather – there is likely room in spring budget

-Bernadette – feel free to add additional items to budget

-John – Status of coaching training session?

-Coaching is going to be with people from Hay River and people all across NWT as course is online.

3.3 Events Update – Standing Item (Kerry)

 -NWT ski day is coming up next Sunday and new organizers have stepped forward

 -Started to recruit people for race committee

 - Our TV will allow us to have a framed picture when it is turned off but we do not know

how. Does anyone want to be in charge of making this work? Ashley is tentatively volun-told.

3.4 Financial Update – (Rhiana)

-Balances are currently assets 933K, liabilities 555K, revenues 114, expenses at 91K with budget for 220k. Does anyone want to know any specifics?

-Yvonne – it would be good to know if there is any excess that could be used elsewhere

3.5 Grant and fundraising updates – (Aida)

* City grant updates -
* Nordic fundraising opportunities – Nordic Canada is doing fundraising next month, permits all ski clubs in Canada to set up platform which takes care of all administrative issues, charitable donation receipts for example. What is required from us is just that we set up platform page.

Discussion about fundraising targets.

* Other fundraising opportunities – For example, gift certificates from Blachford Lake Lodge. What is the scale of fundraising we are looking at?

3.6 Upcoming Coaching Courses - (Bernadette)

 - There are not any. Anticipated course has run into logistical obstacles.

3.7 Adult Classic Lessons – (Bernadette)

-51 adults taking lessons this year, moving towards skate ski lessons. Lots of good feedback.

-Mark – please remind people taking lessons who want to join club that there is a discount code which, if used, relieves some administrative pressures.

3.8 Frostbite 50 Training Program (Bernadette)

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3.9 March Break Camp Booked (Bernadette)

3.10 Multisport Hot Wax Fundraiser w Frostbite 50 (Bernadette)

- multisport club would potentially pay part of the cost of hot-waxing. This could coincide with Frost Bite 50 and use some of the fees from Frostbite 50 to make it cheaper for registrants to get waxed.

3.11 Coaching Course Report (Kerry)

 -Hosted 2 coaching course last week.

-Cross Country NWT put together community coaching course (?) and took care of online coaching requirements and Nordic Canada requirement.

 -New facilitator for jack rabbit coaching trained locally

 -We can do some publicity on the success of these programs.

1. **Discussion Items**

4.1 Ski lessons and fees– (Diep)

- We got some money from CCNWT to allow member to take instructors course and she is wondering if there is a policy about how many hours she should teach to repay it?

-Bernadette- roughly 8 hours would cover the $500 grant.

-Bernadette – Rob has taught some adult lessons and we have talked to Jen and Rob about doing some adult 1 day skate ski lessons in March. There are also about three other people who have adult coached who do step in from time to time. There are a lot of people interested in private lessons but we are not doing that.

-Diep – it does seem as if there is a need for extra teachers so maybe grant recipient can teach private lessons?

-Kerry – maybe someone could take on the roll of coordinator for lessons because it’s a lot of work.

4.2 Loppet Planning – (Alyssa)

-Putting out a call to any board members who may have strong feelings about the loppet format. We should be able to go back to the Vee Lake route this year.

-Alyssa will not be in town for the loppet so this information can be communicated to the on the ground coordinator.

-John – full blown Vee Lake loppet requires a lot of volunteers. The in-town version takes less volunteers. We will need to apply for an exemption to outdoor restrictions.

4.3 Trails Development/Improvement Working Group (Chris)

-Numerous discussions over last couple years that identified fundamental trail improvements. Hope to form working group to collectively work toward strategic plan for scheduling, costing, priority areas.

-We can sometimes stretch money further by partnering with contractors.

-Focus is on identifying key areas and identifying funding. There is a fair bit of work that needs to be done.

-It may be a good idea to fund a trail crew.

-General support for initiative expressed by board members.

4.4 Parking Lot Considerations – this is also Jackrabbit update (Rosie)

-Lots of kids going from chalet to cars in unpredictable ways. JH Sissons has a better system where there are pedestrian reserved areas and its safer.

-Shared draft with board

-We can try a test run on Saturday using cones

4.5 YK Ski Club Cancellation Policy or Lack Thereof (Bernadette)

-We have a bunch of people who signed up for lessons and could not take them. We allowed them to have a refund but this is extra work. Should we develop a policy to post along with advertisements?

-Heather – maybe we should make them non-refundable. It is unfair to volunteers.

-Mark – we can work on some wording.

-John – we do have a policy under the policy for membership and program fees. I would suggest a credit rather than a refund.

-Heather – does a credit create even more admin work?

-Mark – Yes, they are hard to track.

-Bernadette will take a look at the policy and see whether we need to update it.

1. **Decision Items**

5.1 Trail Lights, Next Phase (also information)– (Chris and John)

- Documents sent out by email.

-We have about 2km of lit trails, using streetlights.

-Previous President contacted Northlands and in 3 year phase lights were installed. Club pays power for lights. They are light sensitive.

-In 2015 Northlands committed to consider more poles.

- Ambitious 4 phase extension would illuminate all trails.

-Northlands did a site visit and viewed needs. Will prioritize area next to biathlon range.

-Seeking approval in principle for lights on trails. Existing lights costs $1800 annually, additional 10 poles immediately would be approximately $800 per year

-Kerry – good idea, will need to take potential widening of trails into consideration

-Chris – we should acknowledge that this is a considerable donation by Northlands.

-**Motion 1** – Approve proposed future phases of trail lights as presented in map – John, Seconded by Chris. – Approved following discussion about details.

-**Motion 2 –** Approve cost for power for next phase of trail lights – approx. 8-$900. -John, seconded Kerry. – All in favour, motion passed.

 -Aida expressed concerns about how we arrive at this increase cost.

5.2 Approval of Frostbite 50- Kerry – Motion to approve addition of Frostbite 50 to schedule of events for March 19. Angela – second. All in Favou

5.3 Kerry – Motion to add Polar Cup to official events calendar. Second Ashley. Motion passed, all in favour.

1. **Schedule Next Meeting – March 7 at 7 pm**
2. **Adjourn – Yvonne, motion to adjourn, Mark Second**