**MINUTES**

**Yellowknife Ski Club (YKSC)**

**Board of Directors Meeting**

Monday December 5, 2022

YKSC Chalet at 7:00 pm

Network:  SSI\_LF69

Password: article!FLOOR9

1. **Call to Order and Opening Remarks by the Chair (1 min) – Gary Magee, Chair**
2. **Attendance (0 min)**

|  | Present | Regrets |
| --- | --- | --- |
| Kerry Wheler, President  |  | x |
| Gary Magee, Vice President | x |  |
| Patrick Bruce, Secretary | x |  |
| Tania Hercun, Treasurer | x |  |
| Sean Marshall, Trails Director | x |  |
| John Stephenson, Facilities Director  | x |  |
| Bernadette Knox, Programs Director |  | x |
| Yvonne Pike, Events Director | x |  |
| Clarinda Spijkerman, Events Director |  | x |
| Aida Nciri. Grants and Fundraising Director | x |  |
| Ella Stinson, Communications Director | x |  |
| Alyssa Titus, Volunteers Director | x |  |
| Mark Cliffe-Phillips, Registrar |  | x |
| Heather Scott, Past President |  | x |
| Guests: none |

1. **Approval of Agenda (1 min)**
* **Approved as amended –**
1. **Declaration of Conflicts (1 min) - None**
2. **Approval of Minutes (1 min) – Tania – Aida Second, all in favour**
3. **Review Action Items from Last Meeting (10 min)**

|  |  |  |
| --- | --- | --- |
| **Action Items from November 7, 2022** | **Responsible Person** | **Update December 5, 2022** |
| Place Adult Ski Lesson Update on website | Ella | Complete |
| Develop Action Plan for fundraising related to equipment acquisition | Aida | In progress, further update at next meeting |
| Provide list of specific equipment required by club  | Sean | In progress, further update at next meeting |

1. **Information Items**

7.1 Events Update – Wax and Wine Recap, Candy Cane Ski: Santa situation (Yvonne, 5 min)

- wax and wine was a big success, may do another one in February but it does come out of the ski club budget. Possibly we could recap some of the costs from the waxing proceeds because we did not this time. Update in January

-Candy Cane Ski is next Sunday – hot chocolate/cookies from 1-3pm. No luck on the Santa hunt.

7.2 Grants update (Aida)

- Application submitted - expression of interest to CanNor(?) – deadline was November 30. Process should be useful for developing other grants.

* Fundraising with Nordic Canada which allows YKSC to use their charitable number for the specific campaign.
* Building Communities Grant – for establishing/maintaining community spaces may be appropriate for ski club
* Funding opportunities for kids stuff? Biathlon rifles? To follow up with Kerry or Bernadette
* $400 available from donation to build a shed to keep sleds out of the weather – discussion re sled shelters ensued.

7.3 Budget Update (Tania)

- Review of budget documents - registration is healthy, programs are full

- Income statement – we have met registration budget for the year which is faster than usual. Usually get another bunch of members in March.

- Rentals are ahead of budget.

7.4 Insurance (Gary)

* CCNWT – information about insurance that club has with Nordic Canada. Plain language manual distributed at CCNWT meeting.
* Club that is covered by the policy has to meet certain conditions – pertinent issues for YKSC include: Other users of trails – mountain bikers etc may not be covered; waivers; non-members use as day users – there should be some form of registration although not necessarily an actual waiver – the QR code is probably sufficient – warnings should be prominently displayed – we should be conscious of the expectations of the insurer – may want to consider indications of difficulty level – Cross Country Responsibility Code must be displayed.
	+ These steps are necessary but we also want to avoid making the club unwelcoming
* We also need an incident tracking system.

**Action Item: Obtain and display Cross Country Responsibility Code sign (Sean)**

**Action Item: Develop action plan for insurance compliance (Gary)**

1. **Discussion Items**

8.1 Lost in the Woods? Do infrequent skiers tend to get turned around at the ski club? Can we poll the community about experiences navigating at the club? (Alyssa, 10-15 min)

* It is really difficult to alter routes and easy to get turned around, especially hard to truncate route. Can we put out a survey of trail user’s experiences (while also avoiding making the trails seem unmanageable)
	+ Sean -Might be best to come up with solutions, or see if they exist, before we put it out for feedback.
* Gary - there was a member survey some years back that may have covered this.
* Tania – the trail signs can be hard to use
* Aida - may be fundraising opportunity around replacement, supplementation of signage
* Gary – last strategic plan emphasized development of trails as the focal point of the club and, consequently various aspects of trail improvement
	+ Tania – this sort of thing was definitely included in that mandate
* Alyssa – Getting feedback from new members may be most helpful because they are likely to have most difficulty with the trails
	+ Aida – this may also be an opportunity to identify trail difficulty
* Sean/John – discussion about mapping overlays for GPS etc.
* Yvonne – we could incorporate trail navigation into skigo bingo.
* Tania/Alyssa – Should we start a trail improvement subcommittee?
	+ Sean – maybe best to start with trail navigation piece.

**Motion: (Alyssa) To strike a Trail Navigation Committee chaired by Alyssa with members to be selected – Second Tania**

1. **Schedule Next Meeting – January 9 at 7pm at Ski Club**
2. **Adjourn - 8:39 pm.**