**MINUTES**

**Yellowknife Ski Club (YKSC)**

**Board of Directors Meeting**

Monday November 7, 2022

YKSC Chalet at 7:00 pm

Network:  SSI\_LF69

Password: article!FLOOR9

1. **Call to Order and Opening Remarks by the Chair (1 min)**
* **Congratulations all around**
1. **Attendance (0 min)**

|  | Present | Regrets |
| --- | --- | --- |
| Kerry Wheler, President  | x |  |
| Gary Magee, Vice President | x |  |
| Patrick Bruce, Secretary | x |  |
| Tania Hercun, Treasurer | x |  |
| Sean Marshall, Trails Director | x |  |
| John Stephenson, Facilities Director  |  | x |
| Bernadette Knox, Programs Director | x |  |
| Yvonne Pike, Events Director | x |  |
| Clarinda Spijkerman, Events Director | x |  |
| Aida Nciri. Grants and Fundraising Director | x |  |
| Ella Stinson, Communications Director | x |  |
| Alyssa Titus, Volunteers Director |  | x |
| Mark Cliffe-Phillips, Registrar | x |  |
| Heather Scott, Past President |  | x |
| Guests: none |

1. **Approval of Agenda (1 min) Clarinda, second Mark**
2. **Declaration of Conflicts (1 min) - None**
3. **Approval of Minutes (1 min)**
* **Bernadette, seconded Aida**
1. **Review Action Items from Last Meeting (10 min)**

|  |  |  |
| --- | --- | --- |
| **Action Items from September 13** | **Responsible Person** | **Update November 7** |
| Confirm event dates for March and April 2023Update October 3: None | Yvonne | * See meeting notes
 |
| Provide the signed contribution agreement for the city grant to TaniaUpdate October 3: None | Heather | -signed CA sent to City |
| Attend the bank to update the reserve fund GICUpdate October 3: still to do. Timeline is between now and Christmas | Tania +(Kerry or Gary) | Done |
| Distribute a link to the club’s strategic plan to board membersUpdate October 3: still to do | Tania or Kerry  | On the website |
| **Action Item from October 3** | **Responsible Person** | **Update November 7** |
| Proposal for LTF50 with details, for next meeting. | Bernadette | **Done** |
| Meet with Rob and Jen to set up a schedule for the winter.  | Bernadette | **Done** |
| Search out the application forms from last year to begin the process of completing them. | Aida | **Done** |
| Offer the silent auction fundraising event to HP, and if HP is not interested, offer it to Biathlon | Clarinda | **Done** |
| Obtain the required liquor licence for the Wax and Wine asap  | Clarinda | **Done** |
| Correct the fees shown on the website, which does not match the fees in the policy and on the website. | Ella | **Policies updated except for fees** |
| Send the fees policy to Board members. Add fees policy change to an upcoming agenda, to correct the policy so that the fee is correct for next year’s registration. | Tania | **We will do this in May.**  |

1. **Information Items**

7.1 Plans for Learn to Frostbite 50 (Bernadette) (5 Min)

Details:  Program will be $220/adult, 15 participants, must be ski club members, dates Dec 11-March 12.  Temperature cut off for long ski -30C or -35C with windchill.  Sara Wong, Julia G, BK to be the main organizers.  Other volunteers, Andy Wong, Jon Weller, Heather Scott, Jill Vadik, Jenn Stranart.

 -We will have a waiver as part of the sign up

Mark – There is a standard form waiver that we can add. It is just an additional reminder for the program, still covered under insurance. Same as waiver for lessons.

7.2 SPCA fundraiser -Rust Remover adult drop-in day. (Bernadette) (5 min)

Proposed by Rob Matthews and Jenn Stranart:

*Need more power? Want more glide? Looking for more confidence on hills? Need a reminder of what you have learned?*

*Come to the Charity Ski Refresher Clinic. We will launch you into a fantastic Yellowknife ski season and raise a little money for the animal shelter.*

*Where: Ski Club*

*When: Saturday 12 Nov*

*Time: 1200-1400hrs*

*What: Refresher training for all adult skiers. 20 or so minutes with Rob, Jenn or Bernadette to prep for the 22/23 ski season.*

*Who: All skiers that have taken adult ski lessons through YK Ski Club*

*Cost: A donation to the NWT SPCA (trail fees if non-member and not waived)*

Discussion:

– if it is not a YKSC event then we would really be just waiving fees.

– Club is exclusively for members on Saturdays.

– Fee for use of the club is $100 (downstairs) for charities, we should charge this fee.

– This may bring people out to use the trails who otherwise would not attend; recruitment strategy so it brings value to the club.

- If we do not charge the fees then it will be difficult to explain to other charities why we waived it. We may able to consider the fees an in-kind donation by the ski club.

* We should do it as a Sunday rather than a Saturday and a Sunday when Jackrabbits is not happening.

7.3 Summary of upcoming adult ski lessons (Bernadette) (5 min)

- Jenn is going to start foundational skate ski lessons

- Rob is going to start beginner lessons

- Jenn will do intermediate ski lessons

- Two day classic ski lesson (higher level) in December – two groups.

Both Jenn and Rob excited about teaching and finding people who may be interested in learning how to teach adult ski lessons.

Cost of lessons remains $80.00.

**Action Item: Ella will put dates on website.**

7.4 Adult drop-in ski nights -Tuesday? Times? (Bernadette) (5 min)

Have not been able to find anyone to do them in the last couple of years. Bernadette plans to start them and then pass them off to someone else. There have been a lot of emails about adult lessons. Jenn has offered to attend to provide education about appropriate clothing for cold.

Tuesday is a great day to do it. 7 pm.

There is no cost and is for adults only.

7.5 Ski-At-School (Bernadette) (5 min)

 Working on funding applications. It is early but we can start going into schools soon.

Funding opportunity with NWT parks and rec – Each and Every One(?) - $5,000.00 available. Purpose is to reduce barriers to access sports.

 We have been contacted by teachers who are interested in the program.

Sean suggested it could be an activity for STIP days.

7.6 Update on Grants (Aida) (5 min)

Do we need more gear? Discussion about equipment that we do need.

Have started a grant tracker as a google document which will improve continuity.

Information necessary for NWTACC now assembled. To be sent by Nov 13, only issue is if we want to host territorial race. Kerry indicated that the hope is that Hay River will host and this will be good for that club’s funding.

Should we apply to Banks for funding? We will need to go through NWTCCA as we are not a charity. If we collaborate we (ski clubs) can all put in requests for equipment and assemble a joint application.

Kerry pointed out that it may be difficult to coordinate with our clubs because the clubs have different needs – Given the size of our club we may be able to do a stand-alone application. On the other hand, some priorities may align.

7.7 AWG Trials – Volunteers needed (Kerry) (5 min)

7.8 Ski-at school: K'alemi Dene School (Kerry) (5 min)

School will come and go skiing without any assistance, they have their own equipment, bus etc. It is a success story that the school is coming to YKSC to use the club.

Motion to allow school to have access to the facility (trails) for the season. There is potentially funding that will cover the trail fees.

Sean pointed out that, because the numbers are very clear, we may be able to tie them clearly to a funding application to provide memberships to school participants.

Kerry relayed that John has a precedent for an MOU for use of the club with the school.

1. **Discussion Items**

8.1 Discussion/Decision about what to fundraise for at the Club Fundraising campaign for Jan-March (through the NWTCC) (Aida) (10 min)

See 7.6

8.2 Discussion regarding Trails Equipment and possible pursuit of grant funding (Sean) (5 min)

A+ Handout distributed.

Trails are a high priority in the strategic plan. It is important to have tools that allow the creation of trails efficiently. We also need reliable gear, much of the gear is getting to be dated – need to replace Alpine IIs. Capacity, we need enough equipment and volunteers to field a team to do the work.

Even though everyone is aware of the winter work but off season work is also important. Brush cutting, trail maintenance.

All of the work is done by volunteers so this labour should be as palatable as possible.

An ATV for summer fall would increase productivity.

New area clearing tools would be helpful to augment use of brush saws.

Maintenance is currently done by volunteers but should we lose the volunteers or overload them we will not be able to use some equipment. The DEW D900 snowmobiles are difficult to get parts for – can we sell them for value? We should let go of equipment that is not important to the fleet.

In order to build capacity, we could consider ways that a summer vehicle might also be used in the summer.

Approximately $135,000 to $155,000 in new equipment is recommended.

Sources of funding? Explore grants, liquidate some of the equipment.

Most important areas? Snowmobiles are biggest risk. Summer mobility equipment (ATVs) would provide the greatest additional capacity.

Tania, we have done well the last three years and equipment is now part of the reserve fund although it was not originally taken into consideration. There is money in a surplus and the reserve fund that can be (conservatively) used.

**Action Item: Aida will develop an action plan for fundraising related to the equipment acquisition.**

**Action Item: Sean will provide a list of the specific equipment required.**

8.3 Disc golf review (Kerry) (5min)

Good experience. They are interested in using some storage, we should waive storage fees for this season and then work out something going forward.

8.4 Events Update (Yvonne) (5 min)

 - Snow show recap – most successful version since 2016 for fundraising. Pumpkin sales was a new, interesting idea but maybe we should have publicized better. Lots of good feedback.

 - Wax and wine – upcoming Thursday. Good volunteer response.

 - Ski bingo – To by started by Mid-November.

 - Loppet tentative date change – Want to make sure that the races are not on the same weekend as Hay River’s. April 2 tentatively.

 -Yellowknife Ski races – March 11, 12

 -Polar Cup Biathlon tentatively April 1

8.5 Cash box theft (Tania)

Cash box was stolen but it did not generate much revenue anyway. The last two years it’s been about $400.00 a season. We will not put it back up, we could get a QR code. There is damage to the fence, we should fix it.

1. **Decision Items**
	1. To approve Learn to Frostbite 50 training program as presented (Bernadette)
* Tania, seconded. All in favour.
	1. To allow adult ski instructors to run a refresher event involving a fundraiser for SPCA fundraiser as described (trail fees to be paid as usual) (Bernadette)

-Second Clarinda, All in favour

* 1. Motion to waive storage fees for the Ultimate Frisbee club for disc golf baskets stored on site for the 2022-23 season. (Yvonne)
* Gary Second, All in favour
	1. Motion to grant K'alemi Dene School with access to the trails for cross country skiing for the 2022-23. (Mark)

Second Clarinda, All in favour

* 1. Motion to provide complimentary Yellowknife Ski Club memberships for the AWG athletes from communities in order to support their eligibility in trials. (Aida)

Second, Ella, All in favour.

(6 athletes are coming from Fort Good Hope and need to be members in order to participate)

* 1. Approve Amended events Calendar – (Yvonne), second Tania, All in favour.

-March 11, 12 for Yellowknife races and Loppet April 2nd

1. **Schedule Next Meeting – December 5, 2022**
2. **Adjourn**